



Business Office Preparation and Readiness for ST3

This workshop focuses on preparation of documents for input into the annual financial report, ST-3. Participants will examine each section/schedule in the ST-3 and go in-depth on the process to import, review, and submit the file. Detailed discussion will assess how each area impacts state aid.

Presenter: Aimee Skiff, President and CEO, Management Advisory Group of New York, Inc.

Date: August 8, 2018

Time: 8:30 a.m. – 11:30 a.m.

Audience: Treasurers

Fee: \$150

CANCELLATIONS NOT ACCEPTED BEYOND 7 DAYS PRIOR TO WORKSHOP
ALL FEES ARE ELIGIBLE FOR STATE AID - SCHOOL DISTRICTS WILL BE BILLED THROUGH CO-SER 512

To register on-line go to: My Learning Plan at www.pnwboces.org/catalog

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