Minutes
May 14, 2019

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT OF PUTNAM & WESTCHESTER COUNTIES
200 BOCES DRIVE, YORKTOWN HEIGHTS, NY 10598

PRESENT
Richard Kreps, Tina Mackay, Mary Cay Nilsen, Frank Schnecker, Michael Simpkins

ABSENT
Anita Feldman, Catherine Lilburne

CHIEF EXECUTIVE OFFICER
James M. Ryan, Ed.D.

STAFF
Lynn Allen, Catherine Balestrieri, Todd Currie, John McCarthy, Michael Skerritt

GUEST
Kathryn Arrowitz

CALL TO ORDER AND PLEDGE OF ALLEGIANCE
Mr. Kreps called the meeting to order at 4:35 pm. The Pledge of Allegiance was recited.

STUDENT RECOGNITION
Four CTE students were invited to be recognized for their recent achievements at the Skills USA and ProStart competitions. All four were first place winners. Brianna Lux – Medical Assisting, Kayla Tobias and Grace Romer – Video & Audio Production and Ke’Ajahnal Ridenhour – Business Management/Culinary Arts. Board members offered their congratulations and best wishes to these exceptional students.

REGULAR MEETING ITEMS

3A Minutes of Regular Meeting of April 24, 2019 – Mrs. Nilsen moved, and Mrs. Mackay seconded, approval of the Minutes of the Regular Meeting of April 24, 2019. All members present voted aye and the Minutes of April 24, 2019 were approved.

3B Comments and Questions from Audience – None

3C Acknowledgement of Treasurer’s Report for March 2019 – Received and acknowledged.

CONSENT AGENDA
Mrs. Nilsen moved, and Mrs. Mackay seconded, approval of the Consent Agenda. All members present voted aye and the following were approved:

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**RESIGNATIONS AND TERMINATIONS**

**RESIGNATIONS**

Kristie Campbell, Teaching Assistant, Full Time, 35 hpw (100%) (Special Education, Walden School), effective 08/31/2019.

Angela Gilleo, Teacher-Tenure Area-General Special Education, Full Time, 35 hpw (100%) (Special Education, Walden School), effective 06/26/2019.

**APPOINTMENTS**

**CLASSIFIED**

Nicole M. Abbate, Physical Therapist on Schedule, Part Time, 28 hpw (80%) Probationary Appointment from Eligible List #93-134; to serve a 52-week probationary period (excluding July & August) which will end on 07/19/2020 (Special Education, Pines Bridge School), effective 05/20/2019, Salary $66,084.00 prorated to $7,401.47*

Kristie Campbell, Teacher Aide, Full Time, 32.5 hpw (100%) Probationary Appointment; to serve a 52-week probationary period (excluding July & August) which will end on 10/31/2020 (Special Education, Walden School), effective 09/01/2019, Salary $42,716.00**

Maria Simeone, Science Kit Assembler, Full Time, 35 hpw (100%) (BCEA Bargaining Unit) Probationary Appointment; to serve a 52-week probationary period which will end on 06/30/2020 (Curriculum & Instructional Services, Instructional Materials-Fox Meadow), effective 07/01/2019, Salary $36,356.00**

Mary-Lu Sparozic, Science Kit Assembler, Full Time, 35 hpw (100%) (BCEA Bargaining Unit) Probationary Appointment; to serve a 52-week probationary period which will end on 06/30/2020 (Curriculum & Instructional Services, Instructional Materials-Fox Meadow), effective 07/01/2019, Salary $36,356.00**
*Pro-rated Salary for 2018-2019  
**2019-2020 Salary

### 4B Hourly/Per Diem Personnel Report

- **Fojanesi Rusconi, Laura,** School Psychologist Bilingual, GCSC, Daily, $350.00, effective 05/15/2019
- **Fojanesi Rusconi, Laura,** School Psychologist, GCSC, Daily, $260.00, effective 05/15/2019
- **Gilmore, Michael,** Seasonal Laborer, O&M, Hourly, $15.25, effective 05/15/2019
- **Jansen, Charles,** Substitute Teacher Aide, Special Education, Daily, $75.00, effective 04/29/2019
- **Maxwell, Christine,** Substitute Teacher Aide, Special Education, Daily, $75.00, effective 05/15/2019
- **Mulosmanaj, Arlinda,** Substitute Teacher Aide, Special Education, Daily, $75.00, effective 05/08/2019
- **Saget, Jean,** School Psychologist, GCSC, Daily, $260.00, effective 04/20/2019

### 4C Extended School Year (ESY) Personnel Report

- **Abbate, Nicole,** ESY Physical Therapist, Daily, $284.00
- **Leon-Luciano, Maria,** ESY Speech Language Pathologist, Daily, $284.00
- **Natale, Devon,** ESY Speech Language Pathologist, Daily, $284.00
- **Schepart, Margo,** ESY Teacher, Daily, $350.00
- **Jansen, Charles,** ESY Teacher Aide, Daily, $107.00
- **Maxwell, Christine,** ESY Teacher Aide, Daily, $107.00
- **Merson, Robert,** ESY Teacher Aide, Daily, $107.00
- **Mulosmanaj, Arlinda,** ESY Teacher Aide, Daily, $107.00
- **Potillo, Bethany,** ESY Teacher Aide, Daily, $107.00
- **Schoepf, Marcella,** ESY Teacher Aide, Daily, $154.00
- **Turiano, Emily,** ESY Teacher Aide, Daily, $107.00
- **Niguidula, Andrew,** ESY Teaching Assistant, Daily, $172.00
- **Tuttle, Roberta,** ESY Teacher of the Blind and Visually Impaired, Daily, $284.00
- **Schild, Raina,** ESY Teacher of the Hearing Impaired, Daily, $350.00

### 4D Bid Awards

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### REQUESTS FOR GENERAL BOARD ACTION

| 5A | Initial Service Contracts 2019-2020 – Mrs. Mackay moved, and Mr. Schnecker seconded, approval of these contracts. All members present voted aye. |

### NEW BUSINESS

| 6A | Claims Audit Report for March 2019 – Received and acknowledged. |
| 6B | Professional Service Contracts Status and Increases – Mr. Schnecker moved, and Mrs. Nilsen seconded, approval of the Professional Service Contracts Status and Increases. All members present voted aye. |
| 6C | WPSBA Proposed Budget and Nominating Committee Slate – Mrs. Nilsen moved, and Mr. Simpkins seconded, approval of the WPSBA Proposed Budget and Nominating Committee Slate. All members present voted aye. 

Mr. Kreps expressed his thanks to Mr. Schnecker for his work with the WPSBA. |
<p>| 6D | Affiliation Agreement between Educere LLC and PNW BOCES – Mr. Schnecker moved, and Mrs. Nilsen seconded, approval of this agreement. All members present voted aye. |
| 6E | Affiliation Agreement between AF Investigations and PNW BOCES – Mrs. Nilsen moved, and Mrs. Mackay seconded, approval of this agreement. All members present voted aye. |
| 6F | Affiliation Agreement between All Pro Cleaning &amp; Restoration Services and PNW BOCES – Mr. Schnecker moved, and Mrs. Mackay seconded, approval of this agreement. All members present voted aye. |
| 6G | Affiliation Agreement between Corporate Screening and Investigative Group, LLC and PNW BOCES – Mrs. Mackay moved, and Mr. Simpkins seconded, approval of this agreement. All members present voted aye. |</p>
<table>
<thead>
<tr>
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<th>Affiliation Agreement between CPRed and PNW BOCES – Mrs. Nilsen moved, and Mrs. Mackay seconded, approval of this agreement. All members present voted aye.</th>
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<tbody>
<tr>
<td>6I</td>
<td>Affiliation Agreement between Facilities Inspection Services LLC and PNW BOCES – Mr. Simpkins moved, and Mr. Schnecker seconded, approval of this agreement. All members present voted aye.</td>
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<td>6J</td>
<td>Affiliation Agreement between Miller Environmental Group Inc. and PNW BOCES – Mrs. Nilsen moved, and Mrs. Mackay seconded, approval of this agreement. All members present voted aye.</td>
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<td>6K</td>
<td>Affiliation Agreement between Omniweather LLC and PNW BOCES – Mrs. Nilsen moved, and Mr. Simpkins seconded, approval of this agreement. All members present voted aye.</td>
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<td>6L</td>
<td>Affiliation Agreement between Playground Maintenance Corp. dba Playground Medic and PNW BOCES – Mrs. Nilsen moved, and Mr. Simpkins seconded, approval of this agreement. All members present voted aye.</td>
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<td>6M</td>
<td>Affiliation Agreement between Frederick S. Lane and PNW BOCES – Mrs. Nilsen moved, and Mr. Schnecker seconded, approval of this agreement. All members present voted aye.</td>
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<td>6N</td>
<td>Affiliation Agreement between PLS 3RDL and PNW BOCES – Mrs. Nilsen moved, and Mr. Schnecker seconded, approval of this agreement. All members present voted aye.</td>
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<td>6O</td>
<td>Affiliation Agreement between Right Reason Technologies and PNW BOCES – Mrs. Mackay moved, and Mrs. Nilsen seconded, approval of this agreement. All members present voted aye.</td>
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<td>6P</td>
<td>Agreement between PNW BOCES and Dark Horse Systems, Inc. (Dark Horse) for School Meter – Mr. Schnecker moved, and Mrs. Mackay seconded, approval of this agreement. All members present voted aye.</td>
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<td>6Q</td>
<td>Affiliation Agreement between Manhattanville College and</td>
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<td><strong>6R</strong></td>
<td>PNW BOCES – Mrs. Nilsen moved, and Mr. Schnecker seconded, approval of this agreement. All members present voted aye.</td>
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<td><strong>2019-2020 DRAFT Code of Conduct</strong></td>
<td>The Board will review the 2019-2020 DRAFT Code of Conduct and contact Mike Skerritt with any questions in advance of the June 11, 2019 Board meeting. Mr. Schnecker suggested addressing vaping equipment.</td>
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<td><strong>OLD BUSINESS</strong></td>
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| **7A** | Revised Board Meeting Schedule 2019-2020 – Mr. Kreps reminded everyone about our Organization Meeting on July 2, 2019 at 3:00 pm.  

The Board Meeting Schedule 2019-2020 was revised to reflect a change in the date of the Board Retreat from August 20 to August 27. Mr. Kreps suggested that we begin at 8:30 am with breakfast and have our meeting start promptly at 9:00 am. He also asked if it was possible to do the Facilities Tour that day.  

Mrs. Mackay asked if the December 10 meeting could be changed to December 11.  

Mrs. Nilsen moved, and Mr. Schnecker seconded, approval of the Revised Board Meeting Schedule for 2019-2020. All members present voted aye. |
| **7B** | Update on Transformer Installation – Mr. McCarthy provided the Board with an update on the transformer installation. The potential contractors did an onsite review of the project and walk through of our property on Tuesday, May 7. Based on the feedback from the contractors and our architects we will have new locations (Pads) for each of the three transformers. The goal is to complete the bid process in May and bring the bids to the Board in June. Building the transformers can take 12-18 weeks. If the project is not completed over the summer, we may have to do the install during the Jewish holidays in September. |
| **DISTRICT SUPERINTENDENT’S UPDATE** | Dr. Ryan told the Board that we are hosting the WPSBA |
meeting with Senator Peter Harckham on May 23, 11:30 am in the Maple Conference Room. Several Board members were not aware of the meeting. Dr. Ryan asked Mary to forward the information we received from WPSBA. Mr. Simpkins said he would like to attend.

Dr. Ryan said he has not yet received any response from Chappaqua regarding the information packet that was shared with Dr. Ackerman and the Chappaqua Board of Education.

Recruit, Train & Retain – Onboarding Process Presentation – In the interest of time, this presentation will be rescheduled. Dr. Ryan asked Mr. Skerritt if he would like to say a few words. Mr. Skerritt introduced Kathryn Arrowitz, Coordinator of Human Resources. He expressed his thanks to Ms. Arrowitz for her commitment and dedication to her work.

| FINAL COMMENTS FROM AUDIENCE | None |
| FINAL COMMENTS FROM BOARD | Mr. Kreps asked if anyone was interested in participating in the EPFP program. Mrs. Nilsen has participated in the past and highly recommends the program. Dr. Allen will forward Mary the information to be shared with the Board. |
| EXECUTIVE SESSION | Mrs. Mackay moved, and Mrs. Nilsen seconded, that the Board enter into Executive Session to discuss the employment history of several individuals. All members present voted aye and the Board entered into Executive Session at 5:15 pm. |
| RETURN TO REGULAR SESSION | Mr. Schnecker moved, and Mr. Simpkins seconded, that the Board return to Regular Session. All members present voted aye and the Board returned to Regular Session at 5:54 pm. |
| ADJOURNMENT | There being no further business before the Board, Mr. Simpkins moved, and Mrs. Nilsen seconded, that the meeting be adjourned. All members present voted aye and the meeting adjourned at 5:55 pm. |

Respectfully submitted,

Mary Lorenzo

Approved: 6/11/19

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