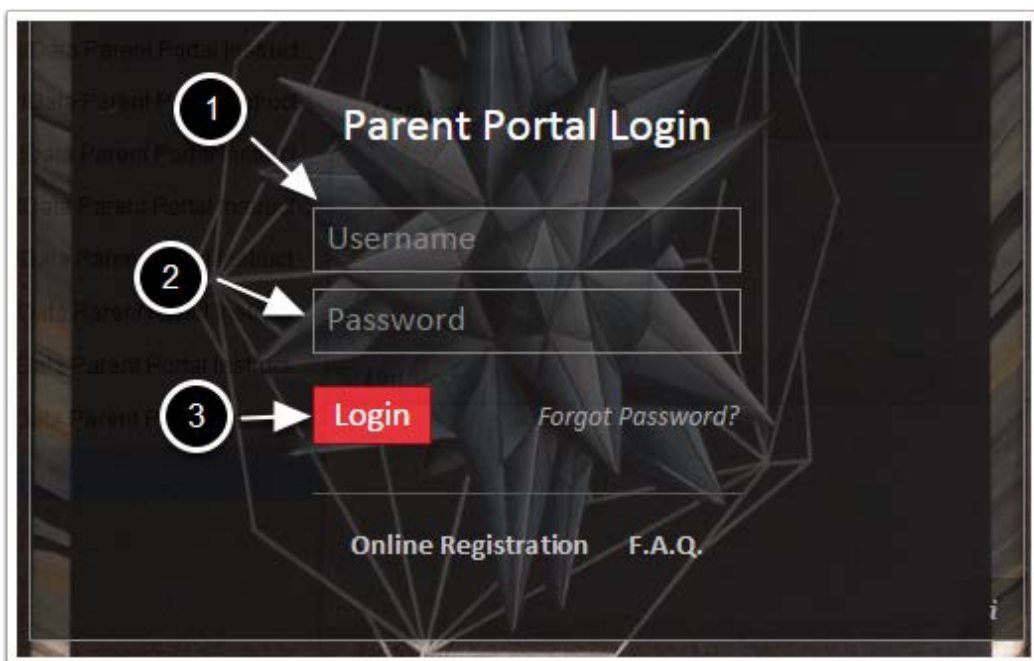


# PNWBOCES CTE

## Parent Portal Overview

PNWBOCES has chosen to auto-generate parent portal accounts. Generic User ID and temporary password information have been distributed to parents/guardians. Parents/guardians will **not** be required to manually request accounts.

1. Enter the username that was provided.
2. Enter the temporary password that was provided.
3. Click Log in



# Terms Agreement

1. Click "I Agree" to accept the terms and conditions.



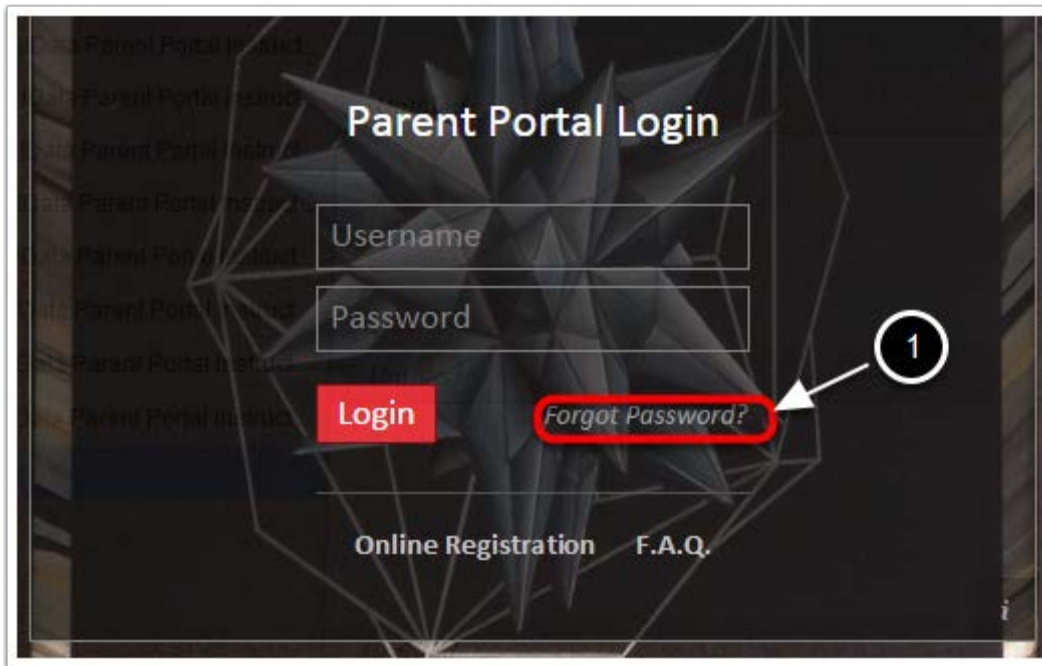
# Change Password

1. Enter the temporary password that was provided.
2. Create, enter and confirm a new password.
3. Enter and confirm a primary email address
4. Click Save.



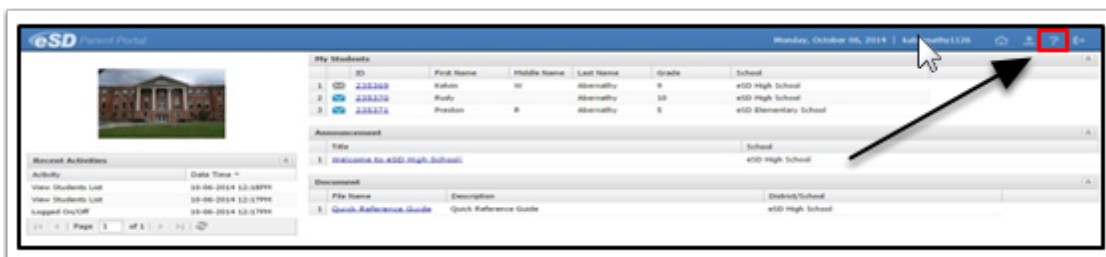
## Forgot Password

If you forget your password click the Forgot Password link (1) and a reset email will be sent to you.



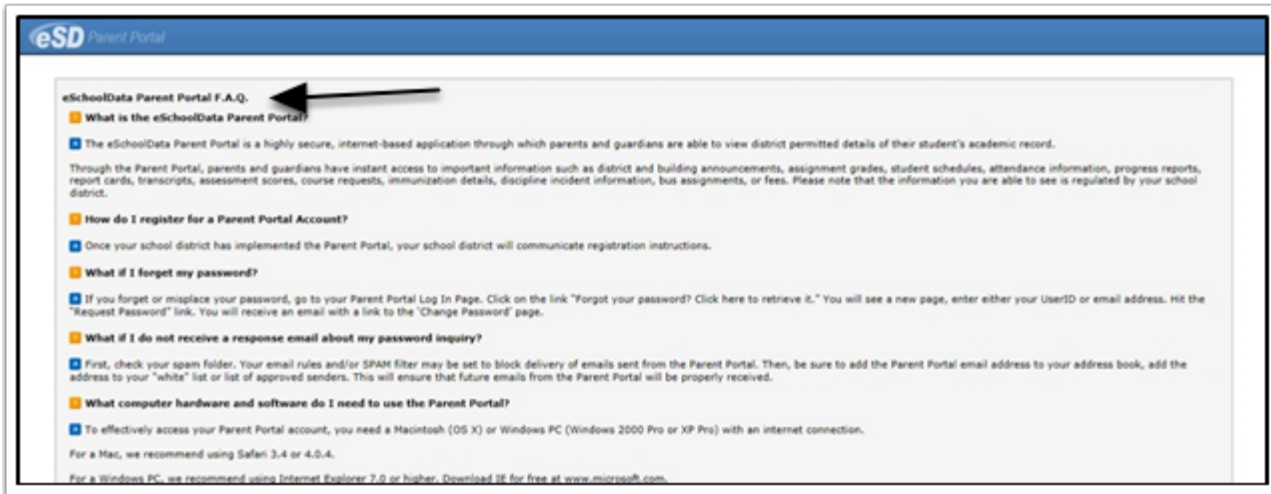
## Getting Help

If you need help after logging in, click the (?) on the upper right of the home screen.



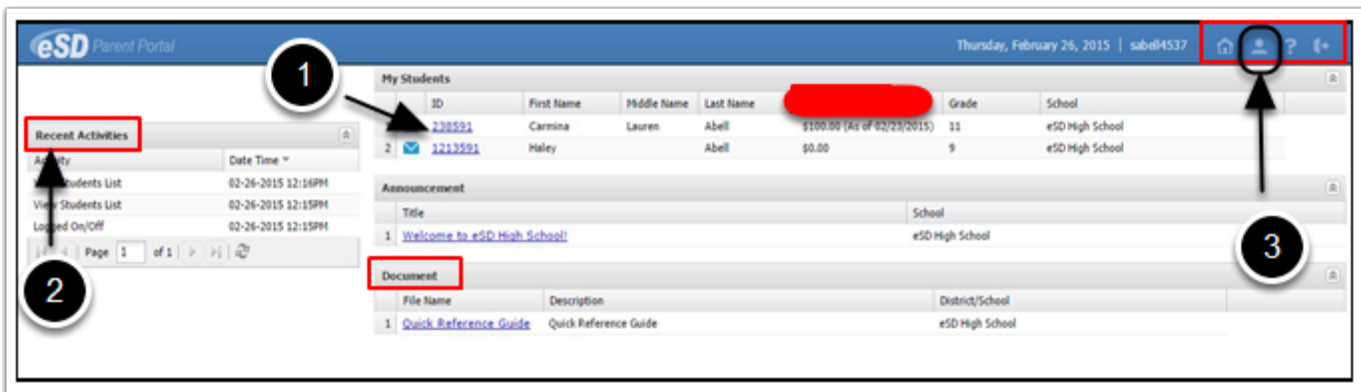
# Parent Portal Instructions -FAQs

A FAQs page will open.



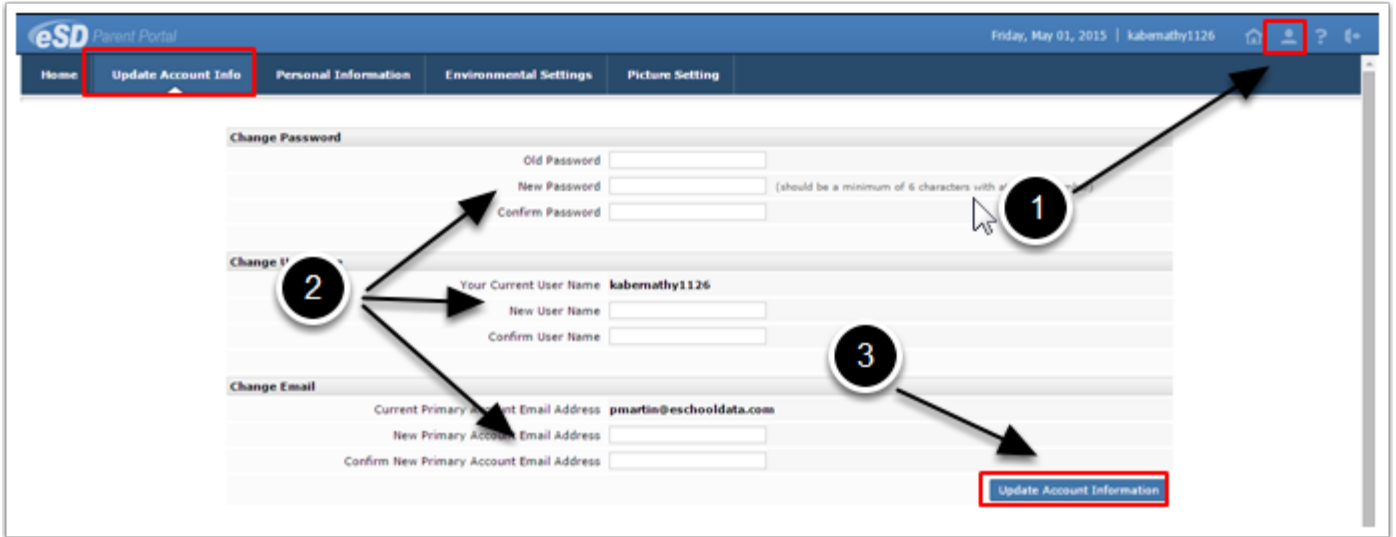
## Navigating the Portal

1. Click the student ID to open up the student profile page
2. Your recent log in activity is located on the left side of the screen.
3. To update email, or password click the Account icon.



# Updating Account Information

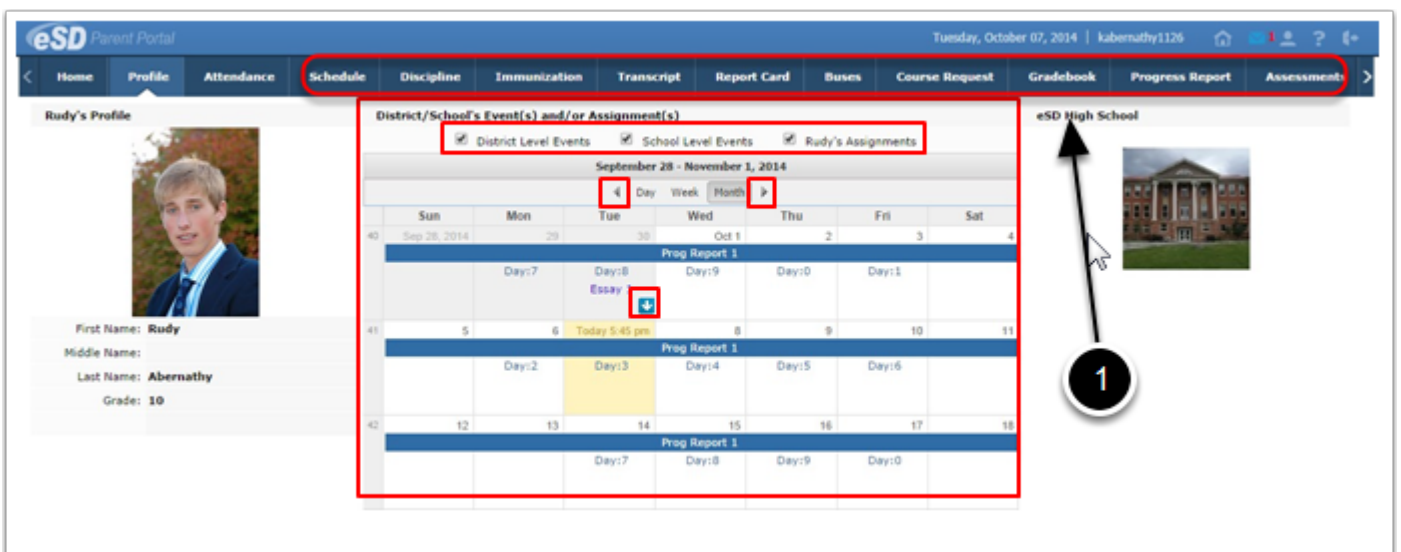
1. Click the **My Account icon** at the top right of the Portal screens. The **Update Account Info** tab is the default tab. From here, passwords, usernames, and primary email addresses can be changed.
2. Enter the new information in one or all of these categories.
3. Click **Update Account Information** when finished.



# Student Profile Tab

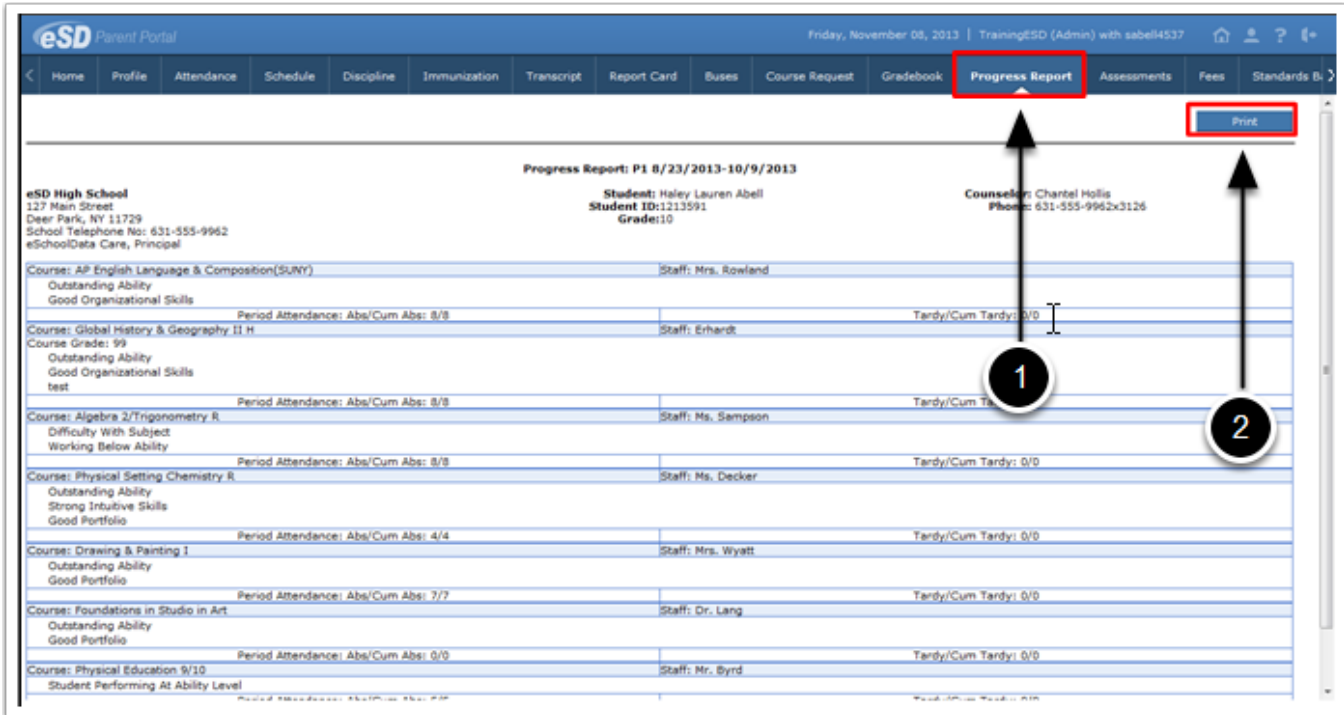
The student profile page opens to the calendar. Note that only quarter begin/end dates, progress report dates, and report card dates appear on this calendar. Please refer to the District and School calendars for all other event dates and listings.

1. The tabs at the top of the page correlate to the information available to parents. This information differs between buildings and grade levels.



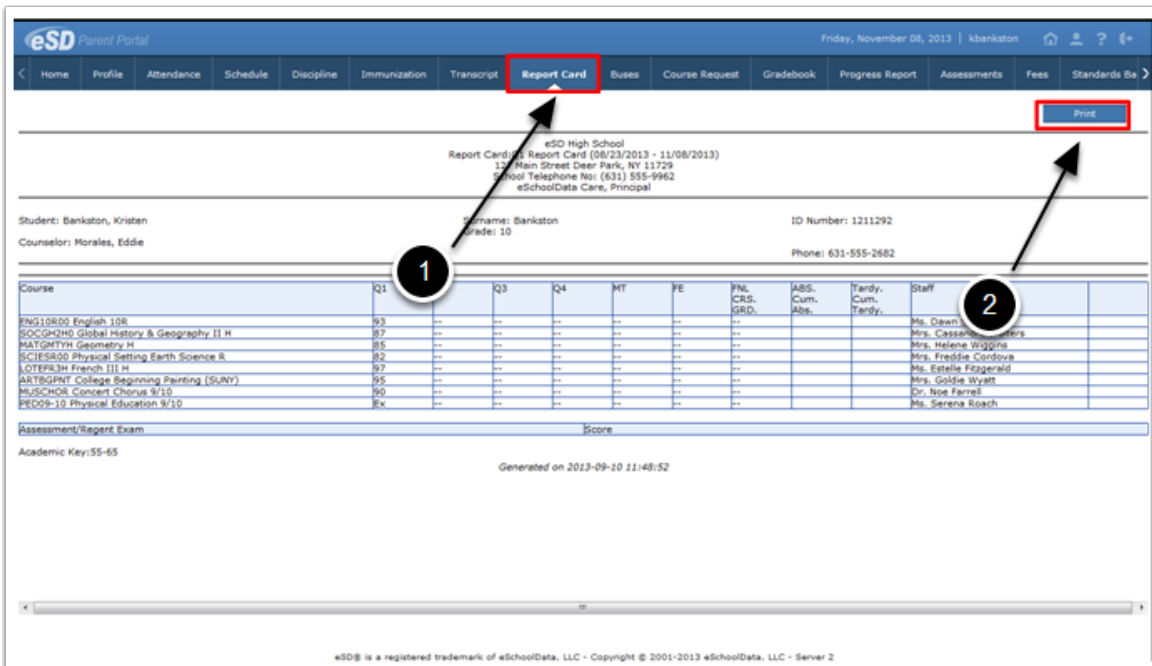
# Progress Report Tab

1. Click on the **Progress Report** tab to view the student's progress report.
2. Click **Print** to print an **unofficial** Progress Report directly from this screen.



# Report Card Tab

1. Click on the **Report Card** tab to view the student's report card.
2. Click **Print** to print an **unofficial** Report Card directly from this screen.



# Schedule Tab

1. Click on the **Schedule** tab to view the student's schedule.
2. The **Partially Scheduled** icon denotes the student has been pulled out of that class for a given day pattern. The pull out day pattern(s) will be missing.
3. Click the **Print** icon to print the student's schedule.

Student Information

First Name: **Rudy** Middle Name: Last Name: **Abernathy** Gender: **Male**  
ID Number: **8946813** Grade: **10** Counselor: **Dara Herron**

Locker Information

Locker Number: 1097 Locker Type: HS Locker Location: North Hallway Locker Combination: 17-35-29

Student Schedule

Days	Periods	Room #	Course #	Course	Sec	Staff	Date	Webpage
1,2,3,4,5,6,7,8,9,0	1		LOTSP3HD	Spanish III H	1	Ms. Espina	02/17/2015	
1,2,3,4,5,6,7,8,9,0	2		ENG10R00	English 10R	6	Copiague	07/01/2014	
1,2,3,4,5,6,7,8,9,0	3		LOTSP3R0	Spanish III	1	Franks	07/01/2014	
1,2,3,4,5,6,7,8,9,0	4		MATGHTYR	Geometry (CC)	5	Mrs. Johnson	07/01/2014	
1,2,3,4,5,6,7,8,9,0	7		100	Study Hall1	27		01/16/2015	
1,2,3,4,5,6,7,8,9,0	8	H114	AIS-ESLE	AIS/English	5	Ms. Cross	02/17/2015	
1	9	TBD	MATGEOCB	Geometry Callback	6	Ms. Cooper	07/01/2014	
2,4,6,8,0	9	GYM	PED09-10	Physical Education 9/10	11	Mr. Byrd	07/01/2014	
3,7,9	9	H	SCIESROL	Physical Setting Earth Science Lab	1	Mr. Anthony	07/01/2014	
1,2,3,4,5,6,7,8,9,0	7		100	Study Hall1	38		01/16/2015	
1,2,3,4,5,6,7,8,9,0	11		SOCHG2R0	Global History & Geography II R	2	Mr. Brandt	07/01/2014	
1,2,3,4,5,6,7,8,9,0	12	TBD	IDCSGR10	Community Service 10	1	Barron	07/02/2014	

2

Days	Periods	Room #	Course #	Course	Sec	Staff	Date	Webpage
1,2,3,4,5,6,7,8,9,0	1	TBD	LOTSP3HD	Spanish III H	1	Ms. Espina	02/17/2015	
1,2,3,4,5,6,7,8,9,0	2	H210	ENG10R00	English 10R	6	Copiague	07/01/2014	