BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT OF PUTNAM & WESTCHESTER COUNTIES
200 BOCES DRIVE, YORKTOWN HEIGHTS, NY 10598

Minutes
April 4, 2017

PRESENT	Richard Kreps, Catherine Lilburne, Anita Feldman, Douglas Glickert (left at 5:15 pm), Tina Mackay, Mary Cay Nilsen, Frank Schnecker
EXECUTIVE OFFICER	James M. Ryan, Ed.D.
STAFF	John McCarthy, Lynn Allen, Todd Currie, Michael Skerritt
CALL TO ORDER AND PLEDGE OF ALLEGIANCE	Mr. Kreps called the meeting to order at 5:00 pm. The Pledge of Allegiance was recited.
REGULAR MEETING ITEMS 3A	Approval of Minutes of March 7, 2017 – Mr. Schnecker moved, and Mrs. Mackay seconded, the approval of the Minutes of the March 7, 2017 Regular Meeting. All members present voted aye.
CONSENT AGENDA 4A	Mrs. Glickert moved, and Mrs. Nilsen seconded, the approval of the Consent Agenda. All members present voted aye and the following were approved: Personnel Report RESIGNATIONS AND TERMINATIONS RESIGNATIONS Mary L. Lamanna, Teacher-Tenure Area-Speech & Hearing Impaired, Full Time, 35 hpw (100%) (Special Education, Pines Bridge School), effective 06/23/2017 Patricia H. Pfister, Secretary to School Administrator I, Full Time, 35 hpw (100%) (Operations & Maintenance, Annex Building), effective 04/04/2017 TERMINATION TEMPORARY POSITION ENDS

	Shweta Bajpai, Application Developer, Full Time, 37.5 hpw (100%); Change in Termination Date from 03/19/2017 to 05/06/2017 (Administration-Internal Services, Information Technology-School Services Building), effective 05/06/2017 CHANGE IN STATUS Samantha J. Jones, Staff Assistant-IT, Full Time, 37.5 hpw (100%) Probationary Appointment from Eligible List #60-655 (Administration-Internal Services, Information Technology-School Services Building), effective 04/25/2017 APPOINTMENTS CERTIFICATED Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years, and a rating higher than "Ineffective" in the final year of the probationary period. Alba C. Florez-Reason, Special Education Business Analyst, Full Time, 37.5 hpw (100%) (Non-Represented, Certificated, Non-Supervisory) (Special Education, School Services Building), effective 04/18/2017. Salary $78,000.00 prorated to $15,925.00* Lisa Fuentes, Teacher-Tenure Area-General Special Education, Full Time, 35 hpw (100%) Temporary, Leave Replacement (Special Education, Walden School, replacement for Brooke Chapman), effective 03/24/2017-06/30/2107. Salary $60,885.00 prorated to $20,092.08* APPOINTMENTS CLASSIFIED Stuart Binder, Occupational Therapist on Schedule, Full Time, 35 hpw (100%) Probationary Appointment from

	Eligible List #93-133; to serve a 52-week probationary period (excluding July and August) which will end on 06/04/2018) (Special Education, Pines Bridge School), effective 04/05/2017. Salary $75,688.00 prorated to $21,949.50* Taheera C. Mushatt, Teacher Aide, Full Time, 32.5 hpw (100%) Probationary Appointment; to serve a probationary period (excluding July and August) which will end on 05/27/2018 (Special Education, Walden School), effective 03/28/2017. Salary $26,718.00 prorated to $8,524.32* Patricia H. Pfister, Support Services Coordinator (Internal Title), Full Time, 35 hpw (100%) Probationary Appointment from Eligible List #74-026 (Granted an administrative leave from 04/01/2017 through 04/04/2017); to serve a probationary period which will end on 04/04/2018 (Administration-Internal Services, Business Office, School Services Building), effective 04/05/2017. Salary $77,125.00 prorated to $18,687.96* *Pro-rated salary
4B	Hourly/Per Diem Personnel Report APPOINTMENTS Altero, Nicholas A., Adult/Continuing Education Instructor Hourly, $35.00, effective 04/05/2017 Gee, Gary S., Science Kit Assembler I, Hourly, $13.90, effective 04/10/2017 Lilley, Elizabeth, Science Kit Assembler I, Hourly, $13.90, effective 04/11/2017 Murphy, Caroline M., Clinical Instructor, Hourly, $46.00, effective 04/05/2017 Vaht, Galina, Adult/Continuing Education Instructor, $35.00, effective 04/05/2017 RESIGNATION: Binder, Stuart, Occupational Therapy Assistant-Hourly, effective 04/04/2017.

4C	Substitute Hourly/Per Diem Personnel Report Arlt, Meilisa, Reproduction Specialist Aide – Part Time, Hourly, $14.75, effective 04/05/2017 Casino, Ligmy, Reproduction Specialist Aide – Part Time, Hourly, $14.75, effective 04/05/2017 Feldman, Michael, Reproduction Specialist Aide – Part Time, Hourly, $14.75, effective 04/05/2017 Hernandez-Lopez, Fredy, Reproduction Specialist Aide – Part Time, Hourly, $14.75, effective 04/05/2017 Kelly, Mona, Reproduction Specialist Aide – Part Time, Hourly, $14.75, effective 04/05/2017 Marchionna, Stella, Reproduction Specialist Aide – Part Time, Hourly, $14.75, effective 04/05/2017 Mazza, Nancy, Reproduction Specialist Aide – Part Time, Hourly, $14.75, effective 04/05/2017 McGowan, Sean P., Reproduction Specialist Aide – Part Time, Hourly, $14.75, effective 04/05/2017 Melagrano, Elizabeth A., Reproduction Specialist Aide – Part Time, Hourly, $14.75, effective 04/05/2017 Murphy, Caroline M., Substitute Teacher-Daily, $95.00, effective 04/05/2017 Neely-Houdusse, Kristina N., Substitute Teaching Assistant-Daily, $85.00, effective 04/05/2017 Taylor, Kerrianne, Substitute Teacher-Daily, $95.00, effective 03/08/2017
4D	Donations
4E	Professional Service Contracts
NEW BUSINESS	
5A	Non-Represented Salary Committee – Dr. Ryan asked for volunteers to serve on the Non-Represented Salary Committee – Mr. Kreps, Mrs. Feldman and Mrs. Nilsen will serve.
5B	Agreement with the County of Westchester (Westchester Community College) and PNW BOCES for the co-sponsorship of adult and continuing education programs – Mrs. Feldman moved, and Mrs. Lilburne seconded, the approval of this agreement. All members present voted aye.
DISTRICT	

SUPERINTENDENT'S UPDATE 6A	Personnel Implications 2017-2018 BOCES Budget – Mr. McCarthy began by telling the Board that we have two budgeted positions for 2017-2018 and several new position titles based on reorganization. Mr. Skerritt used a PowerPoint to highlight these positions for the Board. The two budgeted positions are a Web Application Developer/Website Specialist in Information Technology and a Bilingual Psychologist and Evaluation Specialist in the Guidance & Child Study Center. Both of these departments have grown tremendously in the past few years. The new positon titles due to reorganization are Bookkeeper to Payroll Clerk in the Business Office, School Business Administrator to Assistant Director of Business Affairs, Supervisor to Assistant Director in Special Education, Data Processing Assistant to Help Desk Analyst in Information Technology, Secretary to School Administrator to Jr. Administrative Assistant in Operations & Maintenance and Teacher Center Coordinator to Coordinator of Regional Literacy and Teacher Center Services in Curriculum and Instruction. A brief question and answer period followed. These positions will be reviewed again at the April 19 meeting. Mr. McCarthy asked the Board if they could vote on the change in position title of Bookkeeper to Payroll Clerk this evening. The Business Office would like to move forward with this position as soon as possible. Mrs. Feldman moved, and Mrs. Nilsen seconded, the approval of the change in positon title of Bookkeeper to Payroll Clerk. All members present voted aye. Mr. McCarthy thanked the Board.
FINAL COMMENTS FROM THE BOARD	Mr. Kreps reported that he and Douglas Glickert attended a Facilities Committee meeting on March 30 with John McCarthy, Todd Currie and Kathy Cerreta. The agenda focused on a Capital Project update, future bonding and renovation plans for the School Services Building. Mr. Kreps expressed his thanks to Kathy Cerreta. Mr. Schnecker suggested including our five year facilities plan with any future bond material.
EXECUTIVE SESSION	Mrs. Lilburne moved, and Mrs. Nilsen seconded, that the

	Board move into Executive Session to discuss the employment history of a particular individual. All members present voted aye and the Board entered into Executive Session at 5:40 pm.
RETURN TO REGULAR SESSION	Mrs. Nilsen moved, and Mr. Schnecker seconded, that the Board return to Regular Session. All members present voted aye and the Board returned to Regular Session at 5:53 pm.
ADJOURNMENT	There being no further business before the Board, Mr. Schnecker moved, and Mrs. Lilburne seconded, that the meeting be adjourned. All members present voted aye and the meeting adjourned at 5:55 pm.

Respectfully submitted,

Mary Lorenzo

Approved: 4/19/17