BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT OF PUTNAM & WESTCHESTER COUNTIES
200 BOCES DRIVE, YORKTOWN HEIGHTS, NY 10598

Minutes
July 6, 2016

PRESENT	Richard Kreps, Catherine Lilburne, Anita Feldman, Tina Mackay, Frank Schnecker
STAFF	John McCarthy, Lynn Allen, Todd Currie
GUESTS	Dr. James Ryan, Jeffrey Mester (arrived 4:30 pm)
CALL TO ORDER	Mr. Kreps called the meeting to order at 4:20 pm.
REGULAR MEETING ITEMS	
3A	Minutes of the Regular Meeting of June 8, 2016 – Mrs. Feldman moved, and Mrs. Mackay seconded, the approval of the Minutes of the Regular Meeting of June 8, 2016. Mr. Kreps, Mrs. Lilburne, Mrs. Feldman and Mrs. Mackay voted aye. Mr. Schnecker abstained and the minutes were approved.
3C	Treasurer's Report for May 2016 – Received and acknowledged.
CONSENT AGENDA	Mrs. Feldman moved, and Mrs. Lilburne seconded, the approval of the Consent Agenda. Mrs. Mackay asked a question about Vital Behavior Services listed on Item 4A (2016-2017 Professional Services/Venues Contract List). Dr. Allen responded that Vital Behavior provides ABA services to staff and students at BOCES and in districts. Mrs. Mackay said she noticed an unpaid internship on the Hourly Per Diem Personnel Report. Dr. Allen responded that the student was interning with School Communications. Mrs. Mackay said there is a sentence in the Code of Conduct that applies to Board members complying with state law regarding reporting of suspected child abuse in an educational setting. She is not sure what the Board needs to do. Mr. Kreps suggested having Mike Lambert come in to

	review procedures with the Board. Mr. Schnecker suggested watching the BOCES compliance video. Mr. McCarthy will follow-up with the Board.
	All members present voted aye and the following were approved:
4A	2016-2017 Professional Service Contracts
4B	Annual Child Nutrition Renewal 2016-2017
4C	Student Meal Prices
4D	Classroom Use & Maintenance Agreement – Somers
4E	Special Aid Projects Quarterly Report
4F	Surplus Equipment
4G	Bid Award
4H	Contract Approvals
4I	Personnel Report and Addendum
	RESIGNATIONS AND TERMINATIONS RESIGNATIONS
	Thomas Forde III, Teaching Assistant, Full Time, 35 hpw (100%) (Special Education, RAHS-Fox Meadow), effective 06/27/2016
	Nancy J. Grant, Food Service Helper, Annualized (Administration-Internal Services, Walden School), effective 07/08/2016
	Tracy A. Sheridan, Senior Office Assistant (Automated Systems), Full Time, 35 hpw (100%) (Curriculum & Instructional Services, School Services Building), effective 07/01/2016
	CHANGE IN STATUS
	Jessica Gurka, Teaching Assistant, Full Time, 35 hpw (100%) (Special Education, Pines Bridge School), effective 09/01/2016. Was previously Teacher Aide, Full Time, 32.5 hpw (100%)***
	Michele L. Riecke, Teaching Assistant, Full Time, 35 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Was previously Teacher Aide, Full Time, 32.5 hpw (100%)***

	Esther M. Teligades Teaching Assistant, Full Time, 35 hpw (100%) (Special Education, Peekskill High School), effective 09/01/2016. Was previously Teacher Aide, Full Time, 32.5 hpw (100%)*** REAPPOINTMENTS CERTFICATED Jessica P. Albalah, Teaching Assistant, Full Time, 35 hpw (100%) (Special Education, RAHS-Fox Meadow), effective 09/01/2016. Salary $33,072.00* Lauren Altschuler, Teaching Assistant, Full Time, 35 hpw (100%) (Special Education, RAHS-Fox Meadow), effective 09/01/2016. Salary $33,072.00* Meaghan C. Capellini, Teacher-Tenure Area-Speech & Hearing Impaired, Full Time, 35 hpw (100%) (Special Education), effective 09/01/2016. Salary $70,549.00* Bernadette A. Coyne, Teacher-Tenure Area-Speech & Hearing Impaired, Full Time, 35 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $73,009.00* Renée Gargano, Program Developer (Administration-Management Services, The Center for Educational Leadership and HR Services, School Services Building), effective 07/01/2016-06/30/2017. Salary $30,000.00 ($575/day) Noreen McNamara, Teaching Assistant, Full Time, 35 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $33,072.00* Sheila H. Moroney, Teacher-Tenure Area-Speech & Hearing Impaired, Full Time, 35 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $91,412.00* Luz H. Salvia, Teaching Assistant, Full Time, 35 hpw (100%), (CTE, Tech Center), effective 09/01/2016. Salary $31,183.00*

	Joan Thompson, Program Developer (Administration-Management Services, The Center for Educational Leadership and HR Services, School Services Building), effective 07/01/2016-06/30/2017. Salary $27,500.00 ($575/day) Karen A. Velazquez, Teacher-Tenure Area-Deaf & Hearing Impaired, Full Time, 35 hpw (100%) (Special Education), effective 09/01/2016. Salary $90,910.00* REAPPOINTMENTS CLASSIFIED Amabilia Aguilar, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $24,784.00* Ydelsa Batista, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $24,784.00* Jane Bernz, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $24,784.00* Stuart Binder, Occupational Therapy Assistant Hourly (Special Education, Pines Bridge School), effective 09/01/2016, $47.75** Hourly Stephen Bonadonna, Cook, Annualized, 10 Months, Full Time (Administration-Internal Services, Walden School), effective 09/01/2016. Salary $23,951.40 Christina F. Burns, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $26,241.28 * Daniel Cahill, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $24,784.00* Cuilan Chen, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, RAHS-Fox Meadow), effective 09/01/2016. Salary $26,418.00*

	Shakuar Cooper, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Pines Bridge School), effective 09/01/2016. Salary $33,733.00* Cynthia M. Cvitkovic, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $27,875.28* Colleen DeCicco, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $24,784.00* Laura I. Dineen, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Lincoln Titus Elementary School), effective 09/01/2016. Salary $26,418.00* Michael DiTaranto, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $29,418.00* Steven Feldman, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $24,784.00* Michael A. Fraioli, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $29,241.28* Laura Herzegovitch, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $30,061.20* Justin T. Huff, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $26,418.00* Pamela R. Hurtado, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, RAHS-Fox Meadow), effective 09/01/2016. Salary $27,516.00* Heidy I Jobs, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $24,784.00*

	Maria M. Jorge, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $26,418.00* Jenna P. Longobardi, Physical Therapist on Schedule, Full Time, 35 hpw (100%) (Special Education, Pines Bridge School), effective 09/01/2016. Salary $83,341.20* Kathryn Lorenz, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $27,875.28* Martin G. Lorenz, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $27,875.28* Brandon J. McCabe, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Sunshine Children's Home), effective 09/01/2016. Salary $26,418.00* Ekaterina McGaffey, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $26,418.00* Ryan Moore, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $26,241.28* John Nagle, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $26,241.28* Patrick D. Phillips, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $26,241.28* Maria Provenzano, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $28,427.20* Glenda M. Rivas, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $24,784.00*

	Ruth A. Rodriguez, Cook, Annualized, 10 Months, Full Time (Administration-Internal Services, Walden School), effective 09/01/2016. Salary $23,951.40 Tania Sickles, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $24,784.00* Giuseppina Siconolfi, Food Service Helper Annualized, 10 Months, Full Time (Administration-Internal Services, Walden School), effective 09/01/2016. Salary $17,490.83 Theresa Tippin, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Pines Bridge School), effective 09/01/2016. Salary $24,784.00* Robert V. Trama, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $26,418.00* Edward Vertucci, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, RAHS-Fox Meadow), effective 09/01/2016. Salary $28,427.20* Joseph Vertucci, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, RAHS-Fox Meadow, effective 09/01/2016. Salary $24,784.00* Lourdes Zhunio Argudo, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 09/01/2016. Salary $26,418.00* *Salary stated is current Base Salary including additional pay items effective on 02/01/2016 as per USA Contract. This salary will be adjusted as per USA Contract for 2016-2017. **Hourly salary for 2015-2016, to be adjusted with the USA Contract for 2016-2017. ***Restored to 2015-2016 position Addendum

	Correcting Resolution – Patti Slobogin, Director of Lower Hudson RSE-TASC, Full Time, 35 hpw (100%) –Whereas, the Board of Education will adjust the 2015-2016 salary for Patti Slobogin, Director of the Regional Special Education Technical Assistance and Support Center, from $127,000 to $140,000. Be it further resolved, that Patti Slobogin's salary and terms and conditions for the 2016-2017 school year be adjusted in accordance to the Board approved salary and benefit adjustments for non-represented employees approved by the Board at their May 11, 2016 Board meeting.
4J	ESY Hourly/Per Diem Personnel Report and Addendum Jacob Alter, ESY Teacher Aide, Daily, $107.00 William Ambos, ESY Teacher Aide, Daily, $107.00 Kathryn Chryssikos, ESY Teacher, Daily, $284.00 Michael Heron, ESY Teacher Aide, Daily, $107.00 Bryan Levitz, ESY Physical Therapist, Daily, $284.00 Jason Lopez, ESY Bus Driver, Hourly, $24.40 Kennard Manse, ESY Teacher Aide, Daily, $107.00 Brian Marello, ESY Teacher Aide, Daily $107.00 Nicole Moschetti, ESY Teacher, Daily, $284.00 Christopher Schofield, ESY Teacher Aide, Daily, $126.00 Kerry Seidel, ESY Teacher Aide, Daily $107.00 Kathleen Shenefield, ESY Teacher Aide, Daily, $107.00 Brianna Shost, ESY Teacher, Daily, $284.00 Eugene Steinmann, ESY Bus Driver, Hourly, $24.40 Christopher Totten, ESY Teaching Assistant*, Daily, $172.00 *Change from ESY Teacher Aide –Daily Addendum Kristin Autero, ESY Teacher Aide, Daily, $107.00 Suzanne Barnett, ESY Teacher Aide, Daily, $107.00 Nikolas D'Agnese, ESY Teacher Aide, Daily, $107.00 Adriane Jackson, ESY Teacher Aide, Daily, $107.00 Michelle Louisseize, ESY Teaching Assistant, Daily $165.00 Marissa Marr, ESY Teacher Aide, Daily, $126.00 Stephen Piperis, ESY Teacher Aide, Daily. $107.00 Sydney Tooma, ESY Teacher Aide, Daily, $107.00 Marietta Wrzesc, ESY Teacher, Daily, $284.00

4K	Hourly/Per Diem Personnel Report and Addendum Boniello, John, ISSP Teacher-Daily, $284.00, effective 06/24/2016-08/31/2016 Casey, Kathleen, Regional Transition Specialist Daily, $350.00, effective 07/01/2016-08/31/2016 Cavorti, Alyssa, Teacher-Special Assignment-Hourly, $35.00, effective 06/27/2016-06/30/2016 Fernandez, Francesca, ISSP Teacher-Daily, $284.00, effective 06/24/2016-08/31/2016 Grant, Nancy, Food Service Helper-Hourly, $13.90, effective 07/01/2016 Healy, Melissa, Teacher-Special Assignment-Daily, Hourly, $35.00, effective 06/27/2016-06/30/2016 Kauffman, Danielle, Chaperone-Hourly, $35.00, effective 06/17/2016 Langley, Elizabeth D., ISSP Teacher-Daily, $284.00, effective 06/24/2016-08/31/2016 Leskovic, Erin, ISSP Teacher-Daily, $284.00, effective 06/24/2016-08/31/2016 McCabe, John, ISSP Technical Assistance Provider Daily, $350.00, effective 07/01/2016-08/31/2016 Organ, Nancy, Manager of CEL&HR Services-Daily, $356.35, effective 07/07/2016 Quinones-Narcisse, Ann, ISSP Teacher-Daily, $284.00, effective 06/24/2016-08/31/2016 Sinchi, Nestor, Seasonal Laborer-Hourly, $13.70, effective 06/21/2016-06/30/2016 Sinchi, Nestor, Seasonal Laborer-Hourly, $13.90, effective 07/01/2016-10/20/2016 Wozniak, Stephanie, ISSP Teacher-Daily, $285.00, effective 06/24/2016-06/30/2016 Intern (Unpaid): Monaghan, Michael, Intern (School Communications), Non-Paid Internship, effective 06/08/2016 Addendum Nesbeth, Fitzgerald, Adult Education Instructor-Hourly, $35.00, effective 06/27/2016-08/31/2016
4L	Draft Code of Conduct
4M	2016-2017 Food Service Rates

4N	Lease Agreement between the City of Peekskill and PNW BOCES to rent classroom space at the lower level of the Michael J. DiBart Neighborhood Center to BOCES for the term of July 1, 2015 through June 30, 2016
4O	Lease Agreement between the City of Peekskill and PNW BOCES to rent classroom space at the lower level of the Michael J. DiBart Neighborhood Center to BOCES for the term of July 1, 2016 through June 30, 2017
NEW BUSINESS	
5A	Board Retreat Planning Process – The Board Retreat will follow the Regular Meeting at 9:00 am on August 16, 2016 in the Projects Building. Mrs. Mackay would like the focus to be Board and DS relationship. Mrs. Lilburne is working on the agenda.
5B	Resolution Approving United Staff Association Memorandum of Agreement – Mrs. Feldman moved, and Mrs. Lilburne seconded, the approval of the following resolution: WHEREAS, the negotiating teams for the BOCES and the UNITED STAFF ASSOCIATION (USA) reached a Memorandum of Agreement that was executed and dated June 8, 2016, setting forth the terms of a five (5) year successor collectively negotiated agreement commencing on July 1, 2016 and terminating on June 30, 2021; and WHEREAS Board ratification is required by the terms of said Memorandum of Agreement and Board action is necessary to provide the funding for the terms therein; NOW, THEREFORE, BE IT RESOLVED that the BOCES Board hereby ratifies the provisions of said June 8, 2016 Memorandum of Agreement and authorizes the expenditure of those monies necessary to fund the provisions of the 2016-2021 Collectively Negotiated Agreement between the BOCES and the UNITED STAFF ASSOCIATON (USA). All members present voted aye.
5C	NYLAF Resolution – Mrs. Feldman moved, and Mrs. Lilburne seconded, the approval of the following resolution. Mrs. Feldman asked Mr. Currie for an explanation. Mr. Currie replied that the New York Liquid Asset Fund (NYLAF) will provide PNW BOCES with an additional investment option. Mrs. Feldman asked if Mr. Currie could provide her with a brief description in writing.

	WHEREAS, PNW BOCES (the "Participant"), pursuant to the provisions of the General Municipal Law and its investment policy, after due investigation, evaluation and deliberation, has determined that it is in the best interest of the PNW BOCES (the "Participant") to invest a portion of its public funds on a cooperative basis pursuant to the terms of a Municipal Cooperation Agreement dated as of July 20, 2007 (the "Agreement") among the Cheektowaga Central School District, as Lead Agent, and various other municipal corporations, under the trade name "New York Liquid Asset Fund" ("NYLAF"); NOW, THEREFORE, be it resolved by the Governing Body (the "Finance Board") of the PNW BOCES (the "Participant"), located in Westchester County, State of New York, as follows: Section 1. The terms, conditions and provisions of the Agreement attached hereto are hereby approved. The Director of Business Affairs (the "Chief Fiscal Officer") of the PNW BOCES (the "Participant") is hereby authorized to affix the seal of the PNW BOCES thereto and attest such seal. The Chief Fiscal Officer is hereby authorized to from time to time effect and consent to such changes to the Agreement in the form attached hereto as may be necessary or convenient in order to further carry out the purposes of the Agreement or to clarify or correct the terms thereof. The Chief Fiscal Officer is hereby authorized to delegate the foregoing duties to his or her designee as authorized employees of the PNW BOCES (the "Participant"). Upon the execution in full and delivery of the Agreement, the PNW BOCES (the "Participant") shall become a Participant, as that term is defined in the Agreement. Section 2. Notwithstanding any term or provision of the Agreement to the contrary, the PNW BOCES ("the Participant") may withdraw from the Agreement at any time upon thirty (30) days written notice to the Governing Board of NYLAF by the Chief Fiscal Officer and thereafter the PNW BOCES (the "Participant") shall cease to have any rights or obligations under the Agreement. Section 3. This resolution shall be effective immediately

	upon its due adoption by the Finance Board. All members present voted aye.
5D	Retainer Agreement for Shaw, Perelson, May & Lambert, LLP – Mrs. Feldman moved, and Mrs. Mackay seconded, the approval of the Retainer Agreement for Shaw, Perelson, May & Lambert, LLP. All members present voted aye.
5E	Affiliation Agreement between Louis Berger and PNW BOCES for the purpose of offering school districts Louis Berger Environmental Services – Mrs. Lilburne moved, and Mrs. Mackay seconded, the approval of this agreement. All members present voted aye.
5F	Affiliation Agreement between CPRed and PNW BOCES for the purpose of offering school districts CPRed services – Mrs. Lilburne moved, and Mrs. Feldman seconded, the approval of this agreement. All members present voted aye.
5G	Affiliation Agreement between Miller Environmental Group, Inc. and PNW BOCES for the purpose of offering school districts Miller Environmental Group Environmental services – Mrs. Lilburne moved, and Mr. Schnecker seconded, the approval of this agreement. All members present voted aye.
5H	Affiliation Agreement between AF Investigations and PNW BOCES for the purpose of offering school districts AF Investigation services – Mrs. Feldman moved, and Mrs. Lilburne seconded, the approval of this agreement. All members present voted aye.
5I	Agreement between Prepared Response, Inc. and PNW BOCES for the Rapid Responder Crisis Management System – Mrs. Feldman moved, and Mrs. Lilburne seconded, the approval of this agreement. All members present voted aye.
5J	Affiliation Agreement between Prepared Responder, Inc. and PNW BOCES for the purpose of offering school districts the Rapid Responder Crisis Management System – Mrs. Feldman moved, and Mrs. Lilburne seconded, the approval of this agreement. All members present voted aye.
5K	Wilson Language Training 2016-2017 Partner License Agreement – Mrs. Lilburne moved, and Mr. Schnecker

	seconded, the approval of this agreement. All members present voted aye.
5L	Terms and Conditions for Non-Represented Staff, July 1, 2016-July 1, 2017 – Mrs. Feldman moved, and Mr. Schnecker seconded, the approval of the Terms and Conditions for Non-Represented Staff, July 1, 2016-July 1, 2017. All members present voted aye.
5M	Claims Audit Report May 2016 – Received and acknowledged.
5N	Professional Services Agreement between Cornell University ILR Extension and Outreach Division and PNW BOCES for a six (6) day training program entitled "Managing Organizational Conflict-Part 2" – Mrs. Feldman moved, and Mr. Schnecker seconded, the approval of this agreement. All members present voted aye.
5O	Lease Agreement between the County of Putnam and Putnam|Northern Westchester BOCES for certain portions of Tilly Foster Farm – Mrs. Lilburne moved, and Mrs. Feldman seconded, the approval of this lease agreement. All members present voted aye.
FINAL COMMENTS FROM AUDIENCE	Mr. Mester offered his congratulations to Mr. Kreps and Mrs. Lilburne on being reelected as President and Vice President. Mr. Mester asked why BOCES joins NYSSBA when all of the component districts are members. Mr. Kreps replied that NYSSBA supports positive legislation. Mrs. Feldman said they offer training and workshops for Board members. Mr. Schnecker said NYSSBA is the biggest voice in the State. Dr. Ryan said the PNW BOCES Board is a legitimate board and they have every right to join any organization they choose.
ADJOURNMENT	There being no further business before the Board, Mrs. Lilburne moved, and Mrs. Mackay seconded, that the meeting be adjourned. All members present voted aye and the meeting adjourned at 4:54 pm.

Respectfully submitted,

Mary Lorenzo
Approved: 8/16/16