BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT OF PUTNAM & WESTCHESTER COUNTIES
200 BOCES DRIVE, YORKTOWN HEIGHTS, NY 10598

Minutes
November 1, 2016

PRESENT	Richard Kreps, Catherine Lilburne, Anita Feldman, Tina Mackay, Frank Schnecker (arrived 5:05 pm)
EXECUTIVE OFFICER	James M. Ryan, Ed.D.
STAFF	John McCarthy, Catherine Balestrieri, Todd Currie, Shelley Fleischmann, Marla Gardner, Joy Myke
GUEST	Mary Cay Nilsen
CALL TO ORDER AND PLEDGE OF ALLEGIANCE	Mr. Kreps called the meeting to order at 4:40 pm. The Pledge of Allegiance was recited.
MOMENT OF SILENCE	Mr. Kreps asked everyone to observe a moment of silence for John Barirde, a Pines Bridge student, who passed away last week. John came to us from the Croton Harmon School District and had been with us for the past 12 years. Dr. Ryan mentioned that Edward Fuhrman, Croton Superintendent, expressed his appreciation for our sensitivity to John and his needs. Mr. McCarthy mentioned that several staff members attended a Pines Bridge memorial for John on the track last Friday. John's mother also attended.
NEW BUSINESS 4A.	Appointment of New Board Member – Mr. Kreps said that with new legislation, we are now able to appoint a new member to fill our current vacancy. He said it was his privilege and honor to recommend Mary Cay Nilsen to fill the vacancy. Mr. Kreps moved, and Mrs. Feldman seconded, the appointment of May Cay Nilsen to the Board for the term November 1, 2016 through June 30, 2016. All members present voted aye.
OLD BUSINESS 3A	Proposed New Positions – Dr. Ryan told the Board that he asked John McCarthy to review the New Positions PowerPoint again with the full Board. Mr. McCarthy reviewed each of the positions with the Board and answered

	several questions. Mrs. Lilburne moved, and Mrs. Feldman seconded, the approval of the following resolution: BE IT RESOLVED, that the Putnam|Northern Westchester BOCES Board approves, at the recommendation of the District Superintendent, the creation of the following positions: Coordinator of Human Resources, Junior Administrative Assistant, Senior Office Assistant, Special Education Business Analyst and Support Services Coordinator. All members present voted aye.
3B	Cell Phone Resolution – This resolution will allow BOCES administrators to be reimbursed for using their personal cell phone for BOCES business rather than using a BOCES issued cell phone. The amount to be reimbursed would be $40 per month which is comparable to what we pay for a BOCES issued phone per month. Mrs. Mackay raised some concerns at the November 1 Board meeting regarding security. Mr. McCarthy followed up with Lisa Rusk from Shaw Perelson and she assured him that there is no difference in using a personal cell phone. Our webmail is accessed the same way from both devices. It is all foilable. Mrs. Mackay said she wanted to make sure that student, financial and other sensitive information could not be accessed from the personal device. Mr. McCarthy said absolutely not. Mrs. Mackay said she wants to be sure that access to our network is secure. She also would like the Board to receive a list of the administrators who decide to use their personal cell phones. Mrs. Lilburne moved, and Mr. Schnecker seconded, the approval of the following resolution: RESOLVED, that the Board of Cooperative Educational Services, Sole Supervisory District of Putnam and Westchester Counties, authorizes reimbursement for administrators who use personal cell phones in the amount of $40.00 per month for use of their cell/smart phone for availability of conducting BOCES business. All members present voted aye.
3C	NYSSBA Resolution Update – Mr. Kreps asked Mary to summarize the NYSSBA resolutions and share them with the Board.

	The DS Salary Cap resolution was adopted at the NYSSBA Annual Business Meeting. Even though it is after the fact, the Board would like to show their support. Mrs. Feldman moved, and Mrs. Mackay seconded, the approval of the following resolution: RESOLVED, that the New York State School Boards Association seek legislation amending Education Law section 1950(4) (a) to amend the limitation on BOCES District Superintendent's salaries so that the law indexes the salary cap to ninety eight percent of the salary of the Commissioner of Education in the current year. All members present voted aye. Mr. Kreps discussed the SED District Superintendent salary issue with the Board. The state portion of the District Superintendent salary is not being paid. At some point it will begin, but it doesn't appear that will happen soon. Mrs. Feldman suggested writing a letter to Governor Cuomo. Mrs. Mackay said Dr. Ryan is our employee and he deserves to be paid in full. She agrees that we should write a letter from the Board. Mrs. Lilburne asked if it might be helpful to work with the other affected District Superintendents and their Boards. Mr. Kreps asked that a letter be drafted and circulated to the other BOCES Boards with new District Superintendents. Mr. Kreps said he would like to attend the NSBA Advocacy Institute in January. He asked if anyone had any objections. Mrs. Feldman usually attends, but this year she will not be going. Mr. Kreps asked Mary to register him for the conference. Mr. Kreps reported that he attended the ESSA Forum on October 19. He said it was very well received. Mr. Schnecker asked if there would be an opportunity for parent and student input. Dr. Ryan replied that he believes there will be a public hearing sometime between December and February. Dr. Ryan expressed his thanks to Marla Gardner, Fred Ende and Curriculum and Instructional Service office staff for their help with the ESSA Forum.
BUDGET PRESENTATION	Todd Currie and John McCarthy used a PowerPoint to present the Board's first look at the 2017-2018 proposed budget. Mr. McCarthy told the Board that the purpose of this presentation was to discuss challenges, seek guidance

	from the Board, ask for input and answer any questions. Mr. McCarthy reviewed the presentation with the Board. A lengthy discussion followed. The Board made several suggestions. Mr. Kreps said that we are off to a good start. Dr. Ryan thanked Mr. McCarthy and Mr. Currie.
ADJOURNMENT	There being no further business before the Board, Mrs. Lilburne moved, and Mrs. Mackay seconded, that the meeting be adjourned. All members present voted aye and the meeting adjourned at 6:45 pm.

Respectfully submitted,

Mary Lorenzo

Approved: 12/13/16