BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT OF PUTNAM & WESTCHESTER COUNTIES
200 BOCES DRIVE, YORKTOWN HEIGHTS, NY 10598

Minutes
May 9, 2017

PRESENT	Richard Kreps, Catherine Lilburne (arrived 4:36 pm), Anita Feldman, Douglas Glickert (arrived 5:32 pm), Tina Mackay, Mary Cay Nilsen, Frank Schnecker (arrived 4:36 pm)
EXECUTIVE OFFICER	James M. Ryan, Ed.D.
STAFF	John McCarthy, Lynn Allen, Catherine Balestrieri, Todd Currie, Marla Gardner, Shelley Fleischmann, Michael Skerritt
CALL TO ORDER AND PLEDGE OF ALLEGIANCE	Mr. Kreps called the meeting to order at 4:30 pm. The Pledge of Allegiance was recited.
MOMENT OF SILENCE	Mr. Kreps asked for a moment of silence in honor of Dale Cassone. Dale was a beloved Teacher Aide for 15 years who recently retired. She will be missed. Mr. Kreps, on behalf of the Board, expressed his sympathy to Dale's family.
REGULAR MEETING ITEMS	
3A	Approval of Minutes of April 19, 2017 – Mrs. Feldman moved, and Mrs. Mackay seconded, the approval of the Minutes of the April 19, 2017 Regular Meeting. All members present voted aye and the minutes were approved.
3C	Acknowledgement of Treasurer's Report for March 2017 – Received and acknowledged.
CONSENT AGENDA	Mrs. Mackay moved, and Mrs. Feldman seconded, the approval of the Consent Agenda. All members present voted aye and the following were approved:
4A	Bid Award
4B	Bid Renewal
4C	Surplus and Obsolete Equipment
4D	Professional Service Contract
4E	Donation

4F	Personnel Report RESIGNATIONS AND TERMINATIONS RESIGNATIONS Christina F. Burns, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 05/12/2017 Michael A. Sellet, Safety Coordinator, Full Time, 35 hpw (100%) (Non-Represented, Classified, Supervisory) (Administration-Management Services, Risk and Safety Management), effective 06/30/2017 Regina O. Viggiano, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Somers Middle School), effective 06/23/2017 TERMINATION: Hilary Wolfson, Teacher-Tenure Area-General Special Education, Full Time, 35 hpw (100%) (Special Education, RAHS-Fox Meadow), effective 06/09/2017 CHANGE IN STATUS Brooke B. Chapman, Teacher-Tenure Area-General Special Education, Full Time, 35 hpw (100%) (Special Education, Walden School), effective 05/12/2017-05/30/2017. Requesting a Child Care Leave of Absence without Pay. Christopher Schofield, Teacher Aide, Full Time, 32.5 hpw (100%) (Special Education, Walden School), effective 05/06/2017-08/31/2018. Requesting a Leave of Absence Without Pay. APPOINTMENT CERTIFICATED Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either “Effective” or “Highly

	Effective" in at least three of the four preceding years, and a rating higher than "Ineffective" in the final year of the probationary period. Anita R. Worth, Teacher-Tenure Area-General Special Education, Full Time, 35 hpw (100%) Temporary, Leave Replacement for Jessica Yantos (Special Education, Sunshine Children's Home), effective 04/24/2017-06/30/2017. Salary $61,485.00 prorated to $13,834.15* APPOINTMENTS CLASSIFIED Mark Stewart, Application Developer (Internal Title), Full Time, 37.5 hpw (100%) (Non-Represented, Classified, Non-Supervisory) Probationary Appointment from Eligible List #11-136; to serve a 52-week probationary period which will end on 05/04/2018 (Civil Service Title: Programmer) (Administration-Internal Services, replacement for Shweta Bajpai), effective 05/05/2017. Salary $80,000.00 prorated to $12,102.58* Kenneth Theall, Maintenance Mechanic (Air Conditioning & Heating), Full Time, 37.5 hpw (100%) Provisional Appointment (Operation & Maintenance, Garage, replacement for Jay Ferris), effective 05/10/2017. Salary $56,254.00 prorated to $7,861.14* Elizabeth K. Thompson, Assistant Naturalist, Full Time, 35 hpw (100%) Provisional Appointment (Curriculum & Instructional Services, Madden-Carmel, replacement for Lauren Barbieri), effective 04/24/2017. Salary $24,522.00 prorated to $4,558.60* *Pro-rated salary
4G	Substitute Hourly/Per Diem Personnel Report Rivas, Diana, Substitute Teacher Aide, Daily, $75.00 effective 05/10/2017 Roselli, Maria, Substitute Teacher, Daily, $95.00, effective 04/27/2017

4H	Hourly/Per Diem Personnel Report Casey, Kathleen, Teacher-Special Assignment Hourly, $35.00, effective 04/19/2017 Tenesaca, Digna, Chaperone-Hourly (Classified), $35.00, effective 05/16/2017 Tenesaca, Digna, Chaperone-Overnight (Classified), $100.00, effective 05/16/2017 Thompson, Elizabeth K. Teacher-Special Assignment Hourly, $35.00, effective 04/28/2017 Wozniak, Stephanie D., Teacher-Special Assignment Hourly, $35.00, effective 04/28/2017
4I	ESY Hourly Personnel Report – CTE Summer Camp Instructors (July 3, 2017 – July 28, 2017) Aaron Armisto, CTE Summer Camp Instructor, $58.33/hour William Brightman, CTE Summer Camp Instructor, $58.33/hour Deborah Busatti, CTE Summer Camp Instructor, $47.33/hour Karen Carey, CTE Summer Camp Instructor, $58.33/hour Joseph DeCicco, CTE Summer Camp Instructor, $47.33/hour Ada DiCecco, CTE Summer Camp Instructor, $47.33/hour Noelle Harrison, CTE Summer Camp Instructor, $47.33/hour Christina Holic, CTE Summer Camp Instructor, $58.33/hour Thomas Houlahan, CTE Summer Camp Instructor, $47.33/hour Nicole Laino, CTE Summer Camp Instructor, $47.33/hour Gerald Markel, CTE Summer Camp Instructor, $58.33/hour John Paul Pegoli, CTE Summer Camp Instructor, $58.33/hour Luz Salvia, CTE Summer Camp Instructor, $58.33/hour Lisa Tobin, CTE Summer Camp Instructor, $58.33/hour Michael Tomaseki, CTE Summer Camp Instructor, $58.33/hour
4J	ESY Personnel Report

	Deborah Alix, ESY Teacher Aide, $146.00 Manuel Allende, ESY Teacher Aide, $107.00 Laura Altschuler, ESY Teaching Assistant, $165.00 Denise Anderson, ESY Teacher Aide, $146.00 Scott Bartholdi, ESY Occupational Therapist, $350.00 Melissa Bayeur, ESY Teacher, $350.00 Edward Bento, ESY Teacher Aide, $107.00 Stuart Binder, ESY Occupational Therapist, $284.00 Maureen Campbell, ESY Teacher Aide, $146.00 Lauryssa Caranfa, ESY Teacher Aide, $107.00 Rosamaria Carroll, ESY Occupational Therapist, $350.00 Bianca Cavalieri, ESY Teacher Aide, $107.00 Kathryn Chryssikos, ESY Teacher, $284.00 Meghan Condron, ESY Physical Therapist, $284.00 Bernadette Coyne, ESY Speech Language Therapist, $284.00 Jennifer Criniti, ESY Teacher Aide, $107.00 Leandro Curran, ESY Teacher Aide, $107.00 Llanira DelaCruz, ESY Teacher Aide, $126.00 Lisa DellaCorte, ESY Social Worker, $284.00 Michele DeMicco, ESY Physical Therapist, $350.00 Rita DeVito, ESY Teacher Aide, $146.00 Gregory Dinsmore, ESY School Psychologist, $350.00 Michael DiTaranto, ESY Teacher Aide, $126.00 Carly Dreher, ESY Speech Language Therapist, $350.00 Karen Edmond, ESY Teacher Aide, $146.00 Christina Egan, ESY Coordinator, $509.00 Robert Ellis, ESY Teacher, $350.00 Elizabeth Gilmore, ESY Teaching Assistant, $172.00 Olga Gonzalez-Tompson, ESY Teacher, $350.00 Jessica Gurka, ESY Teaching Assistant, $172.00 Donna Haas, ESY Teacher, $350.00 Brandy Haight, ESY Social Worker, $284.00 Carole Henkin, ESY Teacher Aide, $107.00 Laura Herzegovitch, ESY Teacher Aide, $126.00 Danielle Iammatteo, ESY Occupational Therapist, $350.00 Adriane Jackson, ESY Teacher Aide, $107.00 Aubrey Johnson, ESY Teacher Aide, $146.00 Kenneth Kardon, ESY Teacher Aide, $146.00 Amanda Keenan, ESY Teacher, $284.00 Emily Krebs, ESY Teacher Aide, $107.00 Bryan Levitz, ESY Physical Therapist, $284.00

	Christopher Lofaro, ESY PE Teacher, $284.00 Kimberly Lotz, ESY School Psychologist, $350.00 Justin Lundstedt, ESY Occupational Therapist, $350.00 Michelle Maher, ESY Teacher Aide, $146.00 Christine Mahoney, ESY Teacher, $284.00 Kennard Manse, ESY Teacher Aide, $107.00 Brian Marello, ESY Teacher Aide, $107.00 Brandon McCabe, ESY Teacher Aide, $126.00 Cassandra McCarthy, ESY Teacher, $284.00 Noreen McNamara, ESY Teaching Assistant, $165.00 Ariana Morais, ESY Teacher Aide, $126.00 Sheila Moroney ESY Speech Language Therapist, $284.00 Michael Mueller, ESY Art Teacher, $350.00 Taheera Mushatt, ESY Teacher Aide, $126.00 Patsy Myers, ESY Teacher Aide, $107.00 Andrew Niguidual, ESY Teaching Assistant, $172.00 Antonio Paone, ESY Teacher Aide, $107.00 Diane Pecorelli, ESY Teacher Aide, $126.00 Stephen Piperis, ESY Teacher Aide, $107.00 Barbara Powers, ESY Speech Language Therapist, $350.00 Kim Proscia, ESY Teacher Aide, $146.00 Mariela Ramirez, ESY Teacher Aide, $126.00 Patricia Rappa, ESY Occupational Therapist, $284.00 Susan Ratki, ESY Occupational Therapist, $350.00 Michele Reicke, ESY Teacher, $284.00 Sabrina Rizzo, ESY Occupational Therapy Assistant, $284.00 Marianne Rodriguez, ESY Coordinator, $509.00 Mary Louise Russo, ESY Teacher Aide, $146.00 Frances Sampson, ESY Nurse LPN, $194.00 Danielle Samuel, ESY Speech Language Therapist, $350.00 Carolyn Schneider, ESY Teacher, $350.00 Marcella Schoepf, ESY Teacher Aide, $146.00 Briana Shost, ESY Teacher, $284.00 Maria Silva, ESY Teaching Assistant, $172.00 Christine L. Spano, ESY Teacher Aide, $146.00 Fontaine Sevens Mah, ESY Teacher Aide, $146.00 Ron Taffner, ESY Teacher Aide, $146.00 Robert Taps, ESY PE Teacher, $350.00 Esther M. Teligades, ESY Teaching Assistant, $165.00 Christopher Totten, ESY Teaching Assistant, $172.00 Roberta Trotta, ESY Occupational Therapist, $350.00

	Roberta Tuttle, ESY Visual Impairment, $284.00 Mitchell Velez, ESY Teacher Aide, $146.00 Michael J. Watson, ESY Teaching Assistant, $165.00 Mr. Kreps noted the resignation of Michael Sellet, Safety Coordinator. He said Mike will be missed by BOCES and the school districts he has served. Mike has done an excellent job serving our BOCES and the region. Mr. Kreps, on behalf of the Board, expressed his thanks and appreciation to Mr. Sellet.
REQUESTS FOR GENERAL BOARD ACTION	
5A	Initial Service Contracts 2017-2018 – Mrs. Nilsen moved, and Mr. Schnecker seconded, the approval of the Initial Service Contracts 2017-2018. All members present voted aye.
5B	2016-2017 Budget Increase – Mrs. Lilburne moved, and Mrs. Mackay seconded, the approval of the following resolution: RESOLVED, that the Board of Cooperative Educational Services, Sole Supervisory District of Putnam and Westchester Counties, authorize the expenditure of the sums set forth in this budget increase for 2016-2017 in the total amount of $6,751,957. All members present voted aye.
5C	Projected Use of Retirees for 2017-2018 – Mrs. Lilburne moved, and Mrs. Nilsen seconded, approval of the Projected Use of Retirees for 2017-2018. Mrs. Lilburne asked why some of the retirees did not require a waiver. Mr. Skerritt responded that the retirement limit may not apply to all. Mrs. Lilburne noted that Joseph Wooley should be listed as a Hearing Officer not a CEL Workshop provider, and David Stern should be identified as a BOCES retiree. All members present voted aye.
NEW BUSINESS	
6A	Claims Audit Report for March 2017 – Received and acknowledged. Mr. Kreps asked if the use of Certify, the new expense reporting system, had been discussed with the Audit Committee. Mr. Currie said no. Mr. Kreps said the Board

	should have been notified of this new system. The system does not allow you to select your travel route and you may notice a discrepancy in the number of miles submitted. Mr. Currie said he would look into it and get back to the Board.
6B	Non Responsive Bidder – Mrs. Lilburne moved, and Mrs. Nilsen seconded, the approval of the following resolution: WHEREAS, the Board of Education, in accordance with Article 5-A of the General Municipal Law, has invited sealed bids for the furnishing of Asbestos Abatement and Mold Remediation Services (#1718-01) during the 2017-18 school year, which bids were opened publicly on April 6, 2017; and WHEREAS Apex Development, Inc. (Apex) submitted bids for the Asbestos Abatement and Mold Remediation Services which were not in compliance with the bid specifications in the following regards. Apex and the references they provided were unable to verify that Apex Development, Inc. had at least five years of continuous work experience in the performance of the above specific services. Furthermore, as per NYS Department of State Division of Corporations the Apex corporation was established on January 31, 2014. THEREFORE, BE IT RESOLVED, that the Board of Education hereby determines that the failure of Apex Development, Inc. to comply with the bid specifications as set forth above constitutes a material deviation from the bid specifications and, therefore, rejects their bid for the Asbestos Abatement and Mold Remediation service as being non-responsive. BE IT FURTHER RESOLVED, that the Board of Education hereby awards the Asbestos Abatement and Mold Remediation Services bid to Environmental Maintenance Contractors, the lowest responsive and responsible bidder. All members present voted aye.
6C	Bid Award – Mrs. Nilsen moved, and Mrs. Lilburne seconded, the approval of Bid #1718-01 Asbestos Abatement and Mold Remediation Service. All members present voted aye.
6D	Amendment to Agreement between The County of Westchester and PNW BOCES for the operation of youth employment programs under the Workforce Innovation and

	Opportunity Act (WIOA) – Mrs. Lilburne moved, and Mrs. Nilsen seconded, the approval of this agreement. All members present voted aye.
6E	WPSBA Proposed Budget and Nominating Slate for 2017-2018 – Mr. Kreps offered his congratulations to Frank Schnecker on being nominated as WPSBA Treasurer. After a brief discussion, the Board decided they would like to vote individually on the slate of officers for WPSBA. Mrs. Lilburne moved, and Mrs. Mackay seconded, the WPSBA Slate of 2017-2018 Officers. Secretary: Maddali Atallah – (Aye: Richard Kreps, Catherine Lilburne, Frank Schnecker, Mary Cay Nilsen, Tina Mackay, Anita Feldman) Treasurer: Frank Schnecker – (Aye: Richard Kreps, Catherine Lilburne, Frank Schnecker, Mary Cay Nilsen, Tina Mackay, Anita Feldman) Vice President: Robert Johnson – (Aye: Richard Kreps, Catherine Lilburne, Frank Schnecker, Mary Cay Nilsen, Tina Mackay, Anita Feldman) President: Victoria Tipp – (Aye: Frank Schnecker, Mary Cay Nilsen, Tina Mackay) (Richard Kreps, Catherine Lilburne and Anita Feldman abstained) Mrs. Lilburne moved, and Mrs. Nilsen seconded, the approval of the WPSBA Board of Directors. All members present voted aye. Mrs. Nilsen moved, and Mrs. Mackay seconded, the ratification of the 2017-2018 WPSBA Budget. All members present voted aye.
FINAL COMMENTS FROM THE BOARD	Mr. Kreps acknowledged the Pines Bridge/Walden bulletin board. Mr. Kreps was very pleased with the Pines Bridge campus tour today. He said everything is looking good. Mr. Kreps acknowledged Teacher Appreciation Day and expressed his thanks to staff.

	Mrs. Feldman also enjoyed the tour. Mrs. Nilsen said she is so impressed with our program at Sunshine Children's Home. Staff is so passionate about educating all children. Mr. Kreps mentioned the CTE Senior Luncheon on May 4 at the Educated Palate. Great job!
EXECUTIVE SESSION	Mr. Schnecker moved, and Mrs. Nilsen seconded, that the Board move into Executive Session to discuss negotiations. All members present voted aye and the Board entered into Executive Session at 5:32 pm.
RETURN TO REGULAR SESSION	Mrs. Mackay moved, and Mrs. Feldman seconded, that the Board return to Regular Session. All members present voted aye and the Board returned to Regular Session at 5:59 pm.
ADJOURNMENT	There being no further business before the Board, Mr. Schnecker moved, and Mrs. Mackay seconded, that the meeting be adjourned. All members present voted aye and the meeting adjourned at 6:00 pm.

Respectfully submitted,

Mary Lorenzo

Approved: 6/13/17