

First Annual Regional Institute for School Business Leaders

The Multifaceted Role of the School Business Leader

June 15, 2018

Keynote Speaker: Michael Rutledge, Chief Warrant Officer Four at West Point Military Academy

*This new offering
is a customized,
meaningful learning
experience aimed at
the professional and
personal growth of
regional school
business leaders!*

PANEL AND WORKSHOP TOPICS INCLUDE:

- o Long Range Facilities Planning for the 21st Century
- o Facilities and Transportation Directors: Building a Partnership with Business Leaders through Support and Collaboration
- o How to Set Up Accounting for Capital Projects and New State Procedures
- o Accessing Aid for STAC and ESY Planning
- o Coordination of a Successful School Lunch Program
- o How to Get Staff to Embrace the Mission
- o And More

TIME: 8:00 a.m. – 8:30 a.m.
Registration and Breakfast

8:30 a.m. – 3:00 p.m.
Institute

LOCATION: Maple Conference Room
Putnam | Northern Westchester BOCES

AUDIENCE: School Business Leaders,
Assistant Superintendents, Directors,
Assistant Directors, and Treasurers

FEE: \$75 per person or \$50 per person for
district teams of three or more

Register at www.pnwboces.org/catalog

CTLE HOURS ARE AVAILABLE



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