

STUDENT APPLICATION INSTRUCTIONS FALL MIDDLE SCHOOL MARINE ECOLOGY FIELD TRIP TO KEY LARGO COLUMBUS DAY WEEKEND, OCTOBER 8 - 13, 2009



How To Apply

The projected trip cost is \$1,200 for divers and \$1,050 for snorkelors. These numbers are based on 12 participants. This amount does not include airfare. The final cost will be determined when the total number of participants is finalized. A letter will be sent out in late August indicating the balance due. That remaining balance is due in Dorna Schroeter's office at the above address by **September 11, 2009** and is **non-refundable, unless the program is cancelled by BOCES. This policy applies only to the BOCES payment, not the purchase of the airline tickets.**

Following is a check list of what must be done to register your child for this trip. Save this list so you are sure you have completed the entire application process. If you are a parent attending as a participant, there is a different application packet so be sure to request and complete the adult application.

Step One:

- Complete Student Application
- Attach a copy of child's photo id to the application
- If the child is a diver, attach 2 copies of his/her dive certification card to the application
- Complete Permission Slip
- Have Permission Slip notarized
- Complete Emergency Release Form and have notarized
- Attach a copy of your medical insurance card to the Emergency Release Form

There is one additional form that must be notarized. Which form you use will depend on whether your child is a diver or a snorkelor. To download it, go to: www.pnwbores.org/environmental. Go to *Educational Trips* and under *Key Largo Middle School Trip Information (Fall)* choose either *Marine Resources Liability Form for Snorkelors* or *Marine Resources Liability Form for Divers*.

Step Two:

- Mail in **ALL** above paperwork with a \$500 deposit check made out to **P/NW BOCES Center for Environmental Education, as soon as possible to:**
 - Dorna L. Schroeter
 - Putnam/N. Westchester BOCES
 - 200 BOCES Dr.
 - Yorktown Heights, NY 10598

Deposits are non-refundable after August 7, 2009. Returned checks will be charged a \$20.00 fee.

Step Three:

We are flying Jet Blue out of LaGuardia to Ft. Lauderdale. ***You are responsible to book your airline ticket.*** Once we receive your application, an email will be sent to you with the airline logistics.

Step Four:

Once the application packet has been received, you will receive a welcome letter that will provide you with directions to the orientation meeting, a packing list and other important logistical information.

Step Five:

Attend the orientation meeting with your child (mandatory). It will take place at Putnam Northern Westchester BOCES in Yorktown Heights on Monday, September 14th at 7:00 pm. There will be more details in your welcome letter.

Questions

Contact Dorna Schroeter at 914/248-2335 or dschroeter@pnwbores.org





MIDDLE SCHOOL 2009 STUDENT APPLICATION MARINE ECOLOGY FIELD TRIP TO KEY LARGO



This is a student application. If you are a parent and wish to register for the trip,
please call PNW BOCES to ask for an adult application.

NAME _____ GRADE ____ AGE ____ M F

SCHOOL _____ DISTRICT _____

PARENT'S NAMES _____

OFFICE PHONES _____

CELL PHONES _____

HOME PHONE _____

PARENT EMAIL ADDRESS _____ (required)

HOME ADDRESS _____

WILL YOU BE (CIRCLE ONE): SCUBA DIVING SNORKELING DOING CHECK OUT DIVES

DIVERS:

WHAT IS YOUR SCUBA CERTIFICATION DATE? _____

HOW MANY DIVES HAVE YOU COMPLETED TO DATE? _____

IF YOU ARE NOT A DIVER:

ARE YOU INTERESTED IN GETTING CERTIFIED OVER THE SUMMER? ____

DO YOU HAVE ANY SPECIAL DIETARY NEEDS? _____

STUDENT

DATE

PARENT

DATE



PERMISSION SLIP MARINE ECOLOGY FIELD TRIP OCTOBER 8 - 13, 2009



I hereby give permission for my child, _____ to accompany the chaperones of the Marine Ecology Field Trip, October 8 – 13, 2009, sponsored by the Putnam/ Westchester BOCES Center for Environmental Education. I understand that upon arrival in Miami, my child will be riding in mini vans driven by the trip's chaperones. During the trip, my child will be participating in programs that include traveling on a boat to the reef and backcountry mangrove islands to snorkel and/or dive (if certified) in water 10' - 45' deep, riding on an airboat, snorkeling in a lagoon, diving to an undersea habitat (if dive certified) and snorkeling in the mangroves and seagrass beds.

To assure that my child _____ will receive adequate medical attention, I hereby give my consent in the event all reasonable attempts to contact me at the telephone number(s) listed on the Emergency Medical Information Form have been unsuccessful, for any of the trip chaperones to authorize hospital personnel to provide emergency and/or non-emergency treatment to my child, _____.

Such authorization includes the consent of any x-ray examination, anesthetic, medical or surgical treatment and hospital care to be rendered to my child under the general or special supervision and on the advice of any physician or surgeon licensed to practice.

Signed:

Parent/Guardian

Date

Notarized: .



STUDENT EMERGENCY RELEASE FORM MARINE ECOLOGY FIELD TRIP



STUDENT'S NAME _____ DATE OF BIRTH _____

SOCIAL SECURITY # _____ PARENT CELL PHONE _____

PARENT'S NAMES _____

ADDRESS _____

MOTHER'S HOME PHONE _____ BUSINESS PHONE _____

FATHER'S HOME PHONE _____ BUSINESS PHONE _____

NAME OF FAMILY PHYSICIAN _____ PHONE _____

IN THE EVENT OF ANY EMERGENCY AND NEITHER PARENT CAN BE REACHED:

_____ PHONE _____ IS AUTHORIZED TO GRANT PERMISSION FOR EMERGENCY MEDICAL CARE.

IF THE TRIP COORDINATORS ARE NOT ABLE TO REACH ANY OF THE ABOVE, DO YOU GIVE THE TRIP COORDINATORS PERMISSION TO GRANT THE FOLLOWING EMERGENCY CARE:

X-RAY ___ ANESTHETIC ___ EMERGENCY OPERATION ___ ASPIRIN ___

IN THE EVENT OF AN ACCIDENT, I HEREBY AUTHORIZE THE TRIP COORDINATORS TO CALL A DOCTOR OF THEIR CHOICE FOR TREATMENT IF NONE OF THE PARTIES ABOVE CAN BE REACHED BY TELEPHONE.

PLEASE LIST ALL ALLERGIES: _____

DATE OF LAST TETANUS SHOT _____

MY CHILD IS CURRENTLY TAKING THE FOLLOWING MEDICINE (NAME AND DOSAGE) _____

PARENT SIGNATURE

DATE

Notarized:

YOU MUST ATTACH A COPY OF BOTH SIDES OF THE FAMILY HEALTH INSURANCE CARD FOR USE IN AN EMERGENCY SITUATION