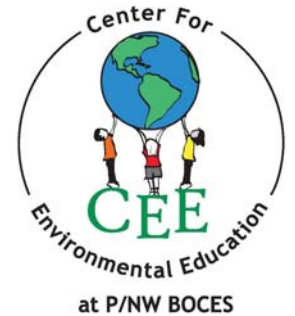


ADULT APPLICATION INSTRUCTIONS FALL MIDDLE SCHOOL MARINE ECOLOGY FIELD TRIP TO KEY LARGO COLUMBUS DAY WEEKEND, OCTOBER 9 - 14, 2008



How To Apply

The projected trip cost is \$1,200 for divers and \$1,050 for snorkelers. These numbers are based on 12 participants. This amount does not include airfare. The final cost will be determined when the total number of participants is finalized. A letter will be sent out in late August indicating the balance due. That remaining balance is due in Dorna Schroeter's office at the above address by **September 5, 2008** and is **non-refundable, unless the program is cancelled by BOCES. This policy applies only to the BOCES payment, not the purchase of the airline tickets.**

Following is a check list of what must be done to register for this trip. Save this so you are sure you have completed the entire application process.

Step One:

- Complete Adult Application
- If you are a diver, attach 2 copies of your dive certification card to the application
- Complete Adult Emergency Release Form
- Attach a copy of your medical insurance card to the Emergency Release Form
- Complete the Marine Resources Release Form and have it notarized

Step Two:

- Mail in **ALL** above paperwork with a \$500 deposit check made out to **P/NW BOCES Center for Environmental Education, as soon as possible to:**
 - Dorna L. Schroeter
 - Putnam/N. Westchester BOCES
 - 200 BOCES Dr.
 - Yorktown Heights, NY 10598

**Deposits are non-refundable after August 1, 2008.
Returned checks will be charged a \$20.00 fee.**

Step Three:

We are flying Jet Blue out of LaGuardia to Ft. Lauderdale. ***You are responsible to book your airline ticket.*** Once we receive your application, an email will be sent to you with the airline logistics.

Step Four:

Once the application packet has been received, you will receive a welcome letter that will provide you with directions to the orientation meeting, a packing list and other important logistical information.

Step Five:

Attend the orientation meeting with your child (mandatory). It will take place at Putnam Northern Westchester BOCES in Yorktown Heights on Wednesday, September 17th at 7:00 pm. There will be more details in your welcome letter.

Questions

Contact Dorna Schroeter at 914/248-2335 or dschroeter@pnwboces.org





ADULT APPLICATION 2008 FALL MARINE ECOLOGY FIELD TRIP TO KEY LARGO



NAME _____ CIRCLE M F

NAME OF CHILD ATTENDING WITH _____

RELATIONSHIP TO THAT CHILD _____

CHILD'S SCHOOL DISTRICT _____

HOME ADDRESS _____

HOME PHONE _____ E-MAIL ADDRESS _____

OFFICE PHONE _____

WILL YOU BE (CIRCLE ONE): SCUBA DIVING SNORKELING DOING CHECK OUT DIVES

IF DIVING, WHAT IS YOUR SCUBA CERTIFICATION DATE? _____

IF DIVING, HOW MANY DIVES HAVE YOU MADE TO DATE? _____

DO YOU HAVE ANY SPECIAL DIETARY NEEDS? _____

SIGNATURE

DATE



ADULT EMERGENCY RELEASE FORM MARINE ECOLOGY & MAMMALOGY FIELD TRIP MEDICAL RELEASE



NAME _____ MALE FEMALE (CIRCLE ONE)

SOCIAL SECURITY # _____

ADDRESS _____

NAME OF PHYSICIAN _____ PHONE _____

IN THE EVENT OF ANY EMERGENCY PLEASE CONTACT:

_____ PHONE _____

THE TRIP COORDINATORS ARE AUTHORIZED TO GRANT THE FOLLOWING EMERGENCY CARE:

X-RAY ___ ANESTHETIC ___ EMERGENCY OPERATION ___

PLEASE LIST ANY AND ALL ALLERGIES: _____

DATE OF LAST TETANUS SHOT _____

I AM CURRENTLY TAKING THE FOLLOWING MEDICINE (NAME AND DOSAGE)

**YOU MUST ATTACH A COPY OF BOTH SIDES OF
THE FAMILY HEALTH INSURANCE CARD FOR
USE IN AN EMERGENCY SITUATION**